CONCORDIA UNIVERSITY

Graduate Studies News

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- **A Letter From the New Dean of Graduate Studies**
- **The Graduate Studies Office A Profile:**
- **Graduate Students' Association Information:**

A Letter From the Dean

With this issue, the Graduate Studies Office is launching the publication of **Graduate Studies News,** a monthly bulletin dedicated to the dissemination of information about prominent graduate studies and research activities at Concordia University. At present we have 45 M.A., M.Sc. and Ph.D. programs and 18 Graduate Diploma programs with a total enrollment of about 3,000 students. Graduate Studies have thus become a major component of Concordia's teaching and research activities. Much of the credit for the methodical development and improvement of these programs goes to my predecessor, Professor Stanley G. French, whose dedicated and imaginative work over the last 15 years as Dean of Graduate Studies has brought us to where we are today. I would like to take this opportunity to express our collective thanks and appreciation for his outstanding contribution to the growth and development of Concordia University.

Graduate studies and research distinguish a university from other institutions of higher education; in the next few years Concordia must therefore look for academic leadership in those areas. The University has recognized this fact and has given me the mandate to raise dramatically the visibility and profile of graduate studies at Concordia. In concrete terms, this means that over the next five years you will see major changes in the Graduate Studies Office and the creation of new structures in which programs and student services can prosper. We have already initiated a variety of new projects, some of which will bear visible fruit within the next few months. Others will require more time.

In the last three months, the Graduate Studies Office has launched five short-term projects: (1) We have begun the process of creating an up-to-date and flexible electronic database containing pertinent information on scholarships, fellowships and other funding sources available to Concordia graduate students. This new service should be available within the next six to nine months and should improve students access to information pertaining to graduate level funding. (2) The G.S.O. has established a Committee for Women in Graduate Studies recognizing the fact that many of the needs of women graduate students require greater attention by the University community. (3) We are making the Graduate Studies Office more competent in French in order to respond more effectively to the needs of our increasing number of French-speaking graduate students. (4) We are also expanding the collaboration between the Graduate Studies Office and the Graduate Students' Association in order to improve our service to students from abroad. (5) We are deeply committed to the systematic expansion of the Concordia Graduate Fellowship Program and will bring this view to bear on every possible occasion. We have the full support of the Faculty deans in this endeavour. The Graduate Studies Office will conduct a university-wide study of graduate student funding in order to collect the appropriate data required for the preparation of a reasoned and persuasive report on this matter.

Among the long-term service projects being initiated is the study of the introduction of an electronic graduate registration system and the use of the university's computing facilities to reduce the flow

of paper in and out of the Graduate Studies Office. We are committed to a more rational approach to information management and will take advantage of all electronically available data analysis techniques to provide better and quicker service to the academic and administrative sectors of the University. In order to facilitate and ensure the harmonious development of new programs and resources for graduate studies and research, Concordia will continue to collaborate vigorously with the other universities in Quebec.

You will be able to follow the progress of our projects by reading the **Graduate Studies News.** In the Dean's column, I will keep you abreast of topical developments in our office and in the Concordia graduate and research community. The first publication, however, is devoted to the introduction of the staff and departments of the Graduate Studies Office. Starting with the October issue, the central theme of our publication will be the informative presentation of exciting activities in our existing graduate programs. Each month we plan to deal with prominent graduate programs and their associated research activities. The Graduate Students' Association will also contribute to this publication at various times throughout the year.

While it is absolutely essential for the Graduate Studies Office to play a dynamic and leading role in the evolution of Concordia University, we clearly acknowledge the fact that growth and success of graduate studies and research are discipline-generated and largely based on the level of leadership which professors provide in their professional communities. Concordia University has many outstanding scholars, students, programs and research. In the course of the next few years, I intend to acquaint you with these areas of excellence in the **Graduate Studies News.**

M. E. Szabo

New Dean of Graduate Studies

Dr. M.E. Szabo was appointed Dean of Graduate Studies replacing Stanley G. French, in June 1986.

Dr. M.E. Szabo began his studies at Oxford University where he earned an honours degree in philosophy, politics, and economics. While at Oxford he worked under the distinguished philosophers Elizabeth Anscombe and Michael Dummett who introduced him to the field of mathematical logic and aroused his interest in the foundations of mathematics, in particular the study of axiomatic systems. He continued his studies in mathematics at McGill University under Joachim Lambek and obtained a Ph.D. in category theory and logic. Dr. Szabo is an internationally renowned scholar, specializing in the algebraic modelling of mathematical proofs and has published two books on the subject in the prestigious North-Holland Studies in Logic series. He is well-known for his research in the proof-theoretical analysis of algorithms in categorical algebra. He is one of the pioneers of the applications of the methods of nonstandard analysis to mathematical computer science. Dr. M.E. Szabo is the leader of a group of twelve researchers at Concordia, McGill, the Université de Montréal, and the University of Ottawa in applied category theory. He is a dedicated supervisor of M.A., M.Sc. and Ph.D. students at Concordia and three of his graduates have gone on to pursue doctoral studies in mathematical logic and computer science at Oxford University.

The Graduate Studies Office
A Profile:

The Graduate Studies Office (G.S.O.) is a warm and personable place that serves the Concordia University graduate community. The functions of the Graduate Studies Office directly support the Dean of Graduate Studies in carrying out his mandate. The G.S.O. serves students, faculty members, graduate program directors, departments and Faculties. It oversees the general regulations and procedures for graduate programs and thereby creates a focus and standard of excellence for the graduate programs at Concordia.

The major activities undertaken by the G.S.O. are documented in the following ''Profiles'' of the professional staff of the G.S.O.. These include: Assistant to the Dean – Robert (Bob) Kavanagh and the three departments heads; Stephanie Manuel – Director of Graduate Admissions and Systems; Madeleine Yates – Thesis and Publications Officer; and Jeanne Corey – Graduate Awards Officer.

Robert Kavanagh, M.A.
Assistant to the Dean

Bob Kavanagh came to Concordia from his own business two years ago. He holds a master's degree in philosophy from the University of Western Ontario. As well as having this academic background Bob is known nationally as a ceramist. He is currently enrolled as a doctoral student in the Special Individual Program (S.I.P.)

As Assistant to the Dean Bob is: Secretary to the Board of Graduate Studies; anchor person to appraisals and evaluation committees; chair of the diploma appraisals committee; and resource person to the chair of the Board. Within the Graduate Studies Office Bob acts not only as office manager but also as the administrative aid to the Dean. In this capacity he works closely with the three officers of the G.S.O. to implement protocol and procedures necessary for the Dean to fulfill his mandate. Bob derives satisfaction from this aspect of his work as

The Graduate Studies Office

Read from left to right: Mildred Morris, Judith Oke, Robert Kavanagh, standing in front of Bob – Pat Donahue, Madeleine Yates, Aurora George, sitting – Manfred E. Szabo, Arlene LeBlanc, Stephanie Manuel, Madelaine Palko, France Brassard, Jeanne Corey

it is here that he has direct contact with students, program directors, and departmental chairs; and it is here that he serves as a trouble-shooter. Being the G.S.O. office manager Bob takes the opportunity to help the office run smoothly and in a harmonious fashion. As a person who likes people and who enjoys administration he contributes effectively to the development and excellence of graduate studies at Concordia.

Stephanie Manuel, B.A.

Director of Graduate Admissions and Systems

Stephanie Manuel came north to Canada twenty-three years ago from Trinidad in the West Indies. She is a wife, mother of three children, and holds a bachelor's degree in English from Concordia University.

Stephanie finds her job as Director of Graduate Admissions exciting, varied and challenging. Her working association with Concordia began in May 1970 when she was hired as Secretary to the Administrative Officer-Rosemary Arthur, and to the interim B.G.S. Chairman – Stanley G. French. There has been a steady growth within the Graduate Studies Division since that time. The graduate student population has increased from 817 in 1970-71 to approximately 3,000 today.

As Director of Graduate Admissions, Stephanie's major concern is to help maintain high academic standards at Concordia. This involves scrutinizing the files of applicants to our diploma, qualifying, master's, doctoral and special individual programs to ensure that standards are maintained and regulations followed.

Stephanie has constant interaction with program directors, graduate secretaries, and students as she acts as an important resource person. The seemingly endless variety of questions and individual cases continue to make her position one in which she always finds a challenge.

Madeleine Yates, M.A.

Thesis and Publications Officer

Madeleine Yates originally from Trinidad, lived and worked in London, England for six years before coming to Montreal in 1971 at which time she worked for and attended Sir George Williams University. She received her Bachelor of Arts in English in 1974 and obtained her Master of Arts in English at Concordia in 1977. She is an energetic mother of two teenagers yet finds time for involvement in a variety of community organizations and committees.

Madeleine began her working association with the Graduate Studies Division of Concordia University as Secretary to Dean Stanley G. French in 1981. That same year she became Thesis and Publications Officer. She has a many-faceted job which includes: overseeing protocol associated with thesis submissions and presentations; arranging doctoral examinations; editing various graduate-related publications; and organizing publicity for graduate programs. Ms. Yates also has extensive experience on various Board of Graduate Studies (BGS) Appraisals Committees.

The Graduate Studies Office produces the following three information publications with the editorial expertise of Madeleine Yates as Thesis and Publications Officer:

***Graduate Studies Calendar,** 1986-87
(published annually – available for $2.00)
The calendar describes the graduate degree and diploma programs, and includes general regulations and other information of interest to graduate students.

***Thesis Guide,** March 1986
(also available in French, entitled: *Protocole de Présentation de Mémoire et de Thèse* – free of charge) The Thesis Guide is prepared to give students in-depth information on: I. Details of Preparation; II. Technical, Scientific and Non-Standard Theses; III. Specifications for Theses; IV. Submission of Theses; V. Master's Thesis Examinations and; VI. Doctoral Thesis Examinations.

***Thesis Directory,** Vol. II, 1979-83
The first Thesis Directory was published in 1979 and is updated every five years and can be consulted in the library or purchased for $10.00.

Jeanne Corey, B.A.
Graduate Awards Officer

Jeanne Corey comes from Michigan U.S.A. where she received her Bachelor of Arts with a sociology major from Western Michigan University. She has been working for the Graduate Studies Office of Concordia University for the past twelve years. Her first position was as Thesis and Publications Officer, a job she held from 1974-81, at which time she became the Graduate Awards Officer. As part of her duties she is secretary to the Graduate Awards Committee and responsible for administering the annual competition for Concordia Graduate Fellowships. Jeanne Corey is also the university liason between external granting agencies (government and private) and graduate students. A considerable amount of her time is spent advising students for which awards they should apply and how to do so in the most effective manner. Jeanne sees the electronic database that is being developed by the Graduate Studies Office as an exciting tool that will improve the services to students seeking financial awards.

***A Guide to Awards for Graduate Studies** is available for 50¢ from the Graduate Awards Office.

Attention! Since many awards (mainly federal and provincial government) have fall deadlines, the Graduate Awards Officer advises prospective and admitted graduate students to review the awards applicable to them in the **Guide to Awards...** Students may make an appointment to come and see her for other pertinent information and application forms. Do this A.S.A.P.! Telephone: 848-3809

Congratulations last year's award winners! A party will be given by Dean Szabo in your honour on October 24th from 5-7pm in the Faculty Dining Room on the 7th floor of the Hall Building.

Graduate Students' Association Information:

G.S.A. Council Members 1986-87

President	Lilyclaire Bellamy
Vice-President	Mark Medicoff
Secretary Treasurer	Mireille Tondreau
Social Science Rep.	Ronda Stoller
Commerce and Admin. Rep.	Perry Smith
Eng. and Comp. Science	position open
Fine Arts	position open
Humanities	position open

What does the G.S.A. do?

All graduate students registered in the Diploma, Masters and Ph.D programs at Concordia are members of the Graduate Students' Association (G.S.A.).

The association is run by volunteer graduate students who are committed to enhancing the quality of graduate student life. The G.S.A.:
- organizes activities such as lectures/seminars, and music concerts
- monitors issues of concern to graduate students on university committees
- defends graduate student rights on a provincial level

Department Allocations:

The G.S.A. allots $700. per student to each department (or faculty). Most departments use these funds for projects such as acquiring equipment, journals etc. If you want to have input into how your department funds are used, contact your department representative. If you are one of those departments that do not have a representative contact the G.S.A. if you are interested in volunteering for this position.

Student-Initiated Project Funds:

If any graduate student has a project which is directed towards providing a service or jobs for other graduate students, please submit proposals along with a budget to be approved by the G.S.A. Council.

Conference Subsidies:

Limited funds are available to offset the cost of trips by those graduate students presenting papers related to their fields of study at conferences.

Grad House:

Graduate students have their own House at 2030 Mackay. You can relax, watch TV, use the computers or typewriters, or study in the reading room. Coffee is available. The Grad House is open from 10am to 11pm, Monday to Friday.

Note: Department Representatives will be nominated in September. For further Information regarding the G.S.A. Telephone: **848-7900**

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Madelaine Palko
Editor,